

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
JULY 10, 2013**

The regular meeting of the Board of Water Commissioners was called to order at 3:04 p.m. on July 10, 2013 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Bob Niedzielski and Alfred Radel. Commissioner Croswell was an excused absence. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Nate Horowitz, and James Caggiano. Present to address the Board at the regular meeting were Alderwoman Maryann Mills and Roland Kelly.

The minutes of the previous meeting were approved on a motion made by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$26,435.66 dated 6/19/13; \$69,951.56 dated 6/26/13; \$27,133.08 dated 7/3/13; and \$100,718.76 dated 7/10/13 were ordered paid as audited on a motion by Commissioner McSpirit and seconded by Commissioner Radel. Motion carried by unanimous vote.

The Board discussed the Florence Street Water Tank Painting Project. It was reported that Dennis Larios of Brinnier & Larios Engineering, was working on the bid specs which will be advertised in July. It is expected that the contract will be awarded at the August meeting. The Council's Finance Committee will be requested to approve bonding for this project at their meeting on July 10. If it is approved it will go to the entire Council for approval on August 6.

The Board discussed the Binnewater Reservoir UV Project. A report from Malcolm Pirnie had been previously disbursed summarizing issues and actions needed to rectify ongoing problems. Superintendent Hansen informed the Board that a contractor would be remediating the problems within the next couple of weeks.

Allan Alberts gave the Board an update of progress made in accepting credit card payments for water bills. Research is ongoing for this project.

Roland Kelly, of Hutton Street, addressed the Board again requesting that KWD install a water main in Hutton Street. Alderwoman Mills also participated in the conversation. The discussion was concluded with the Board stating that there would not be a main installed in this street anytime in the near future. Superintendent Hansen will send a letter communicating to the residents of the street that the water curb stop located at the intersection of Lincoln and Hutton Streets is leaking and must be repaired by the residents.

The Board was presented with a draft of a policy for KWD Retiree Hospitalization Premium Payments from Allan Alberts. On a motion by Commissioner Niedzielski and seconded by Commissioner McSpirit the draft was initiated as KWD Policy. Motion carried by unanimous vote.

The policy is as follows: 1. Payments must be received by KWD on or before the first day of the coverage month. 2. Late payments will incur a penalty of 5% per month if the payment is received after the 5th day of the month. 3. If an account is 3 months past due, Medical Coverage may be terminated.

The Board discussed the Cooper Lake Dam Project. It was reported that a draft for RFP's for Engineering Services will be submitted at the August meeting. RFP submittals will be reviewed by a committee, to be named, and rated on a Qualifications Based Selection process integrated with a Cost Based Selection process. The engineering firm must be chosen by April, 2014. It was also reported that a Letter of Intent was submitted for federal grant money for this project.

The Board discussed the CSX Crossing Main Replacement Project. Superintendent Hansen reported that Brinnier & Larios was developing specifications for the project and would submit estimated surveying costs for the next meeting. The Council's Finance Committee will be requested to approve bonding for this project at their meeting on July 10. If it is approved it will go to the entire Council for approval on August 6.

The Board received a draft Developer Agreement for Hudson Landing, also known as the AVR Project. Attorney Cloonan will review the agreement. The Board discussed the possibility of inspection fees being initiated for this and future projects which may have developers creating the taps.

The Board was informed that Steve McGrath, property owner on Mink Hollow Road, was requesting an easement on KWD property. A letter will have to be received for this request from his attorney. Attorney Cloonan recommended that an Environmental Impact statement be requested.

A motion to move into Executive Session was made by Commissioner Radel and seconded by Commissioner Niedzielski at 4:55 pm. A motion to come out of Executive Session was made by Commissioner Radel and seconded by Commissioner Niedzielski at 5:02 pm. Motions carried by unanimous vote.

A motion was made by Commissioner McSpirit and seconded by Commissioner Niedzielski to rescind the motion of the June meeting of provisional appointment of Michael Inge to Assistant Water Works Foreman. Motion carried by unanimous vote.

The June Superintendent's Report was read and ordered filed on a motion by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Radel and seconded by Commissioner Niedzielski at 5:03 pm. Motion carried by unanimous vote.

Allan P. Alberts

Assistant Secretary

